

Chartered Accountants Ireland Career Mentoring Programme

Information Template for Career Mentors

The purpose of this Template is to obtain standardised information from you to inform the selection processes of the Mentees, without sacrificing your anonymity. Unless asked to enumerate years of involvement, please circle options as appropriate. We look forward to hearing from you.

For Chartered Accountants Ireland use only (please print):

Name

Address

.....

Telephone..... Email.....

Code for website (*Chartered Accountants Ireland to insert*):

Gender Male Female

Years of membership of Chartered Accountants Ireland

>5 >10 >20 >30 >40 41+

Trained in

Major practice Sole practitioner	Mid-tier practice Industry	Small practice (less than 5 partners) Financial Services
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Structure of organisation/s worked in post-qualification (please indicate approx. no. of years)

Own business	Family business	Other small business
PLC	Irish multinational	Multinational
Education (not teaching)	Education (teaching/academe)	
Government/public sector	Not for Profit/Charity	
Trade/Professional Association		Major practice
Mid-tier practice	Small practice.....	Sole practitioner
Other (please specify)		

Industry Sector and areas of professional speciality

In this category, please focus on your **most recent** ten years only. As Practitioners are also required to complete this category, totals might exceed 10 years if you specialise in several sectors.

	<i>No of years</i>		<i>No of years</i>
Banking/Financial Services/Insurance		Manufacturing	
Retail/wholesale		FMCG	
Construction/Property/Real Estate		IT/Software	
Telecommunications		Education/Academe	
Government/Public Sector		Family Businesses	
Tourism/Hospitality/Entertainment		Energy/Utilities	
Media, communications, publishing		Transportation/Logistics	
Agriculture, forestry, fisheries		Professional Services/legal.....	
Healthcare/Pharmaceuticals/Life Sciences.....		Professional Services/other	
Other (please specify)			

Positions held : Business

Chairman	Proprietor	Chief Executive	Executive Director	Consultant
Non-Executive Director		Head of Finance	Analyst	Other, Finance
General Manager		Other Executive Manager		Internal Auditor
Financial Controller		Management Accountant	Academic Lecturer/Teacher	
Other Employee (please specify)				
Please specify your current role:				

Positions held : Practice

Partner	Sole practitioner	Director	Consultant	Manager
Other (please specify)				
Please specify your current role:				

If you are a Sole Practitioner, please indicate when you commenced practice:

> 5 years	6-10 years	11- 20 years	21+
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Non-Executive Directors only

Number of directorships held

Experience on Audit Committee	yes	no
Experience on Remuneration Committee	yes	no
Experience on Appointments Committee	yes	no

Please circle below to indicate structure of organisations:

Private companies Public companies Not for Profit/Voluntary

Areas of expertise, business members - please circle up to 5 only

Accounting & Financial Reporting	Risk Management & Control
General Management	Management/Cost Accounting
Taxation	Corporate Finance
Internal Audit	Government audit
Performance measurement	Strategy Development/Planning
Budgeting/Forecasting	Information Technology
New business development	Marketing & Sales
Treasury	Human Resources
Product/service development	Teaching/lecturing
General administration	Corporate Governance
Forensic Accounting	Pensions Administration
Consulting/Business Advisory	Not for Profit/Charity Accounting
Other (please specify)	

Areas of expertise, practice members – please circle your top 3 only

Audit & Assurance	Corporate Finance	Business Advisory/Strategy
Taxation	Forensic Accounting	Insolvency & Corporate Recovery
Wealth Management	Transaction Services	Risk Management
Outsourced services	Other (please specify)	

Current Location

Connacht	Leinster	Munster	Ulster	UK	Europe
Australia	US	BRIC Countries		Rest of world	

Thank you for filling in this template. Your willingness to assist us in this initiative is very encouraging and greatly appreciated.

If you have any queries, please call Simone Doran (01) 637 7242, Stephen Molloy (01) 637 7222 or Siobhan Golden (01) 637 7331.

Please return this completed form by email or fax to: members.services@charteredaccountants.ie or (01) 668 0842), or post to Career Mentoring Programme, Members Services Department, Chartered Accountants Ireland, Burlington House, Burlington Road, Dublin 4.